

**NOTICE FOR EMPANELMENT OF
FURNISHER/CONTRACTORS FOR INTERIOR
FURNISHING, ELECTRICAL, DATA CABLING & AIR
CONDITIONING WORK AT BANK'S
BRANCHES/OFFICES**

Tender Ref No.

Date: 07.08.2026

Name of the Firm: _____

e-Mail ID: _____

Contact Number: _____

EMPANELMENT NOTICE FOR FURNISHER/CONTRACTORS

Nainital Bank, a old sector private bank, intends to empanel Contractors for **Interior Furnishing, Electrical, Data Cabling & Air Conditioning** work for its Branches/Offices.

Interested individuals / companies may download the application form from Bank's website at www.nainitalbank.bank.in. The application forms downloaded from the websites shall be accompanied by Pay Order / Demand Draft amounting to Rs.1500.00 (non-refundable) favoring The Nainital Bank Limited, payable at Nainital. **Exemption of tender fees/ EMD to MSME/ NSIC/ SSI registered firms/ agencies will be allowed on submission of attested copy of valid registration.**

The application form is will be available on the websites during period from 07.08.2026 to 21.08.2026. **The last date for submission of the completed forms is 21.08.2026 at 17.30 hours.** The filled in application form should be dropped in the Tender Box placed at the following address:

*Head Premises
The Nainital Bank Limited,
Seven Oaks Building, Mallital
Nainital, Uttarakhand - 263001*

Nainital Bank reserves the right for rejecting any or all applications received without assigning any reasons whatsoever. Please refer banks website regarding any corrigendum for the subject tender till finalization

Head Premises

**EMPANELMENT OF FURNISHER/CONTRACTORS FOR INTERIOR FURNISHING, ELECTRICAL, DATA CABLING
& AIR CONDITIONING WORK AT BANK'S BRANCHES/OFFICES**

General information for the contractors who wish to Include their name in the Bank's panel to carry out interior furnishing, electrical, data cabling & air conditioning works at Bank's branches/offices are

1. Intending contractors are requested to furnish details about their firm, technical experience, competence and evidence of their financial standing as per enclosed proforma for considering their names for empanelment.
2. Selection of contractors will be based on the ability and competence required for good quality jobs to be performed by them.
3. If the space provided in the proforma is insufficient for giving full details, the same may be given on a separate sheet of paper.
4. Information furnished to Bank will be kept as strictly confidential.
5. Decision of the Nainital Bank regarding selection of contractors for empanelment will be final and binding and no further correspondence will be entertained. Contractors empaneled will be informed by post/mail etc.
6. Intending contractors are requested to read carefully before filling the particulars in the proforma.
7. Incomplete applications will not be considered.
8. Information / details furnished by selected party, if found to be false at any time in future or any information affecting empanelment is willingly / unwillingly withheld, if come to the notice of the Bank at any point of time, the party's empanelment can be cancelled immediately.
9. Where copies are required to be furnished, these should be certified copies.
10. Cost of the application form is Rs. 1500.00 which is not refundable, to be paid by way of Pay Order / Demand Draft favoring The Nainital Bank Limited payable at Nainital.
11. Application form is not transferable.

BIO - DATA OF CONTRACTING AGENCY

1. Name of the firm :

Address :

Telephone No. :
Office :
Residence :
Mobile :
Fax :
E-Mail :

2. a) Whether proprietary/partnership/ :
Pvt. Ltd. / Public Ltd. (certificate
of registration / partnership deed
to be enclosed as Annexure-I).

b) Name of the Proprietor, :
Partners, Directors

I)

II)

c) Year of establishment :
3. Registration with Tax Authorities :
i) Income-tax (PAN) Number :
ii) GST Number :
iii) EPF Registration Number. :
iv) ESI Registration Number :
(copies of certificates of registration with relevant authorities to be enclosed as
Annexure-III-A, III-B, III-C, III-D)
4. Names of the Bankers with address & telephone numbers:

I)

II)
5. Enclose solvency certificate of the : Enclosed / Not enclosed
amount as mentioned at Point No.18(5)
(Certificate to be enclosed as Annexure V).

Note: The solvency certificate should be addressed to The Nainital Bank Limited and not older than six months from the date of advertisement.

6. Furnish copies of audited balance- : Enclosed / Not enclosed
Sheet and Profit & Loss A/C. for
the last 5 years as Annexure-VI-A, VI-B, VI-C....

7. Registration with Govt. / Public Sector / Banks (certificates of Registration to be enclosed as Annexure-VII.

Name of the Organization	Year since empaneled

8. Give details if at present involved in litigation in similar type of contracts:

Sr.	Name of Project	Name of Employer	Nature of work	Work order dated	Date of completion of work	Value Rs.

9. Details of civil suit, if any, that arose :
during execution of contract in the
past 10 years.

10. Specify maximum value of single :
value project executed during the
last three years.

11. Name & relation, if any, with the staff :
member of Nainital Bank.

12. Details of work executed during the last 3 years:

Type of work	Work executed for (name of the Institution / Body)	Nature of work (in brief)	Location	Value Rs.	Duration of work with dt Commence completion		Work Completion certificate (attached/Not attached)

Please note

(1) If work left incomplete reasons to be stated including termination if any.

(2) Copies of work orders along with xerox copies of relevant TDS certificate, satisfactory completion certificate obtained from the client shall be enclosed as Annexure XII.

13. Details of **WORK ON HAND** (photo copies of performance certificate, work orders issued by valued clients, preferably Banks, Govt., Semi-Govt. Bodies should be enclosed as Annexure XIII).

Type of work	Work executed for (name of the Institution / Body)	Nature of work (in brief)	Location	Value Rs.	Duration of work, stipulated time	Present stage of work (Progress /Proposed month of completion)

14. LIST OF NAME/S OF PROPRIETOR / PARTNERS/DIRETORS

Name	Qualifications	Experience	Particulars of work done	Employed in your firm since	Value of work done

15. Turnover in last 5 years:

Sr. No.	Year	Turnover (Rs.in lacs)	Income-tax paid	VAT paid	Service Tax paid	Profit After Tax (PAT)
1	2020-21					
2	2021-22					
3	2022-23					
4	2023-24					
5	2024-25					

Copies of income-tax returns / assessment orders for each year to be enclosed as Annexure XV A, B, C, D & E

DECLARATION

(to be submitted on Firm's Letter Head)

1. I / We have read the instructions appended to the proforma and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and Nainital Bank, on the basis of the information given by me / us can be treated as invalid by the Bank and I / We will be solely responsible for the consequences.
2. I / We agree that the decision of Nainital Bank in selection of contractors will be final and binding to me / us.
3. All the information furnished by me hereunder is correct to the best of my knowledge and belief.
4. I / We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets.
5. I / We agree that I / We have not applied in the name of sister concern for the subject empanelment process.
6. I / We is not being blacklisted from any financial institution/IBA

Place :

Date :

SIGNATURE

NAME & DESIGNATION

SEAL OF ORGANISATION

CONFIDENTIAL REPORT

1	NAME OF FIRM & ADDRESS	
2	DETAILS OF WORK DONE BY THE FIRM	
3	VALUE OF CONTRACT EXECUTED	
4	QUALITY OF SERVICE RENDERED	
5	QUALITY OF AFTER SALES SERVICE	
6	COMPETENCE TO HANDLE WORKS	
7	INTEGRITY AND RELIABILITY OF THE FIRM	
8	DEALING IN EXECUTION OF WORK	
9	WHETHER TIME SCHEDULE IS ADHERED TO	
10	GENERAL ATTITUDE OF THE FIRM	
11	ANY OTHER INFORMATION WHICH YOU CONSIDER WILL HELP US IN TAKING OUR DECISION.	

SIGNATURE WITH OFFICE SEAL OF BANK

PLACE:
DATE: